

### **CODE OF CONDUCT**

We the United Republican Party expect the highest level of personal conduct from all members, workers, and volunteers. It is the policy of the United Republican Party that in all circumstances its members will perform their responsibilities for the benefit of the people. They shall conduct the operations of the party with loyalty, integrity, and fairness, without allowing prejudice, preference, or the opportunity for personal gain to influence their actions or results or to affect with serving the people. The purpose of this policy is to create lawful and ethical standards of conduct for individuals with the United Republican Party. Every person shall comply with the code of conduct to build public trust and ensure unbiased treatment for all.

## **Respect and Attitude**

All members should treat all individuals in a respectful, courteous, and professional manner.

Every member is recognized as a representative of the United Republican Party and should show loyalty, honesty, courtesy, reliability, and helpfulness whether they are receiving criticism or answering questions from the public or from fellow members. A member's attitude reflects the United Republican Party therefore members should act in a proficient, mannerly way to create and uphold positive relationships that are important. All members should treat others with fairness and equality. No special treatment or privileges should be given or accepted that could be perceived as influencing the performance of one's duties.

# Responsibility

A primary goal of the United Republican Party is to create and maintain the trust of the people. Members should carry out their duties attentively and promptly and make certain that there is no kind of conflicts that interferes with one's responsibilities. All members are responsible for their job duties and are expected to perform all tasks as best of their abilities.

#### **Trustworthiness**

All members should display the highest standards of personal integrity, faithfulness, and honesty always. All information that is confidential should always be protected; any form of misuse will be dealt with accordingly. No members should use funds, property, equipment, or supplies for any other purpose except that of the party.

### **Confidentiality**

All executive members, personnel's in leadership positions such as regional committees, district committees, and group committees etc. must sign a confidentiality form. Failure to comply will end in immediate termination.

### **Personal Appearance**

Personal appearance, our demeanor, body language, and greetings are important. Members, workers, and volunteers are to dress in appropriate attire. Personal appearance and hygiene are important to both members and the public. Members are expected to uphold a good personal appearance and to reflect neatness and cleanliness. Members should always dress in a manner that makes a good impression upon the people.

# **Drug-free Work Place**

No members, workers, and volunteers shall possess, use, produce, sell, or distribute alcoholic beverages or illegal drugs while working with the United Republican Party.

#### Gifts or Gratuities

No members shall request, accept, or receive any gifts whether in the form of money, amenities, credit, travel, entertainment, donation etc. for their own gain. All contributions, aids, donations are to be made directly to the United Republican Party.